



Business Reg. No: 201009425H  
GST Registration No: 201009425H

# ABSOLUTETECH

Innovative Solutions, Absolute Possibilities.

## ENVIRONMENTAL, HEALTH & SAFETY POLICY

The top management of **ABSOLUTE TECH PTE. LTD.** recognizes the importance of protecting the environment and providing all our employees, sub-contractors, and visitors with a safe and healthy work environment.

Our goal is to safeguard the environment and prevent occupational injuries and illness.

The company will seek to achieve this by:

- Identifying and reducing the risks of all types of work activities that have the potential to produce personal injury and harm to environment,
- Providing instructions, training and supervision to improve individual's understanding of environmental and workplace hazards, including safe work practices and emergency procedures,
- Involving individuals in environmental and occupational health and safety matters and consulting with them on ways to recognise, evaluate and control workplace and environmental hazards,
- Ensuring that everyone (including visitors and sub-contractors) complies with appropriate standards and workplace directions to protect their own and others health and safety at work and environment,
- Providing adequate systems and resources to effectively manage rehabilitation and return to work processes.

All managers and supervisors are responsible and accountable for the environment, safety and health of our employees, sub-contractors and company property under their control. Managers and Supervisors are responsible for ensuring compliance to all regulations, procedures and safe work practices in all work places, work-sites at all times.

All employees are expected to:

- Follow and comply to our company and our client's environmental and safety requirements and relevant Codes of Practice,
- Maintain a clean and orderly work area,
- Report all injuries and work-related and environmental incidents and accidents,
- Actively participate in environmental and safety improvement activities,
- Be responsible to prevent damage to environment and injury to himself as well as to his fellow colleague.

**Ong Song Kwang**

Director

17 August 2016



**Note :** This document is reviewed by Top Management at least once in 3 years, and re-issued when changes are made to this policy.